

**Pt. 502, Subpt. S, Exh. 2**

**46 CFR Ch. IV (10–1–03 Edition)**

The claimant [or if a firm, association, or corporation, state the capacity of the affiant] and is the person who signed the foregoing claim, that he or she has read the foregoing and that the facts set forth without qualification are true and that the facts stated therein upon information received from others, affiant believes to be true.

Subscribed and sworn to before me, a notary public in and for the State of \_\_\_\_\_, County of \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_ 19\_\_\_. (Seal)

(Notary Public)

My Commission expires, \_\_\_\_\_

*Information To Assist in Filing Informal Complaints*

Informal Docket procedures are limited to claims of \$10,000 or less and are appropriate only in instances when an evidentiary hearing on disputed facts is not necessary. Where, however, a respondent elects not to consent to the informal procedures [See Exhibit No. 2 to subpart S], the claim will be adjudicated by an administrative law judge under subpart T of Part 502.

Under the Shipping Act of 1984 [for foreign commerce], the claim must be filed within three (3) years from the time the cause of action accrues and may be brought against any person alleged to have violated the 1984 Act to the injury of claimant.

A violation of a specific section of a particular shipping statute must be alleged.

The format of Exhibit No. 1 must be followed and a verification must be included. (See §§502.21–502.32, 502.112, and 502.304.) An original and two (2) copies of the claim *and all attachments*, including a brief in support of the claim, must be submitted.

[49 FR 44369, Nov. 6, 1984; 49 FR 47394, Dec. 4, 1984, as amended at 55 FR 28400, July 11, 1990; 64 FR 7812, Feb. 17, 1999]

**EXHIBIT NO. 2 TO SUBPART S  
[§502.304(e)] OF PART 502—RESPONDENT'S  
CONSENT FORM FOR INFORMAL  
ADJUDICATION**

*Federal Maritime Commission, Washington, DC.*

Informal Docket No. \_\_\_\_\_

**Respondent's Affidavit**

I authorize the Settlement Officer to determine the above-numbered claim in accordance with subpart S (46 CFR 502) of the Commission's informal procedure for adjudication of small claims subject to discretionary Commission Review.

(Date) \_\_\_\_\_

(Signed) \_\_\_\_\_  
(Capacity) \_\_\_\_\_

**Verification**

State of \_\_\_\_\_, County of \_\_\_\_\_, ss: \_\_\_\_\_, being first duly sworn on oath deposes and says that he or she is \_\_\_\_\_, (Title or Position) and is the person who signed the foregoing and agrees without qualification to its truth.

Subscribed and sworn to before me, a notary public in and for the State of \_\_\_\_\_, County of \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 19\_\_\_. (Seal)

(Notary Public)

My Commission expires, \_\_\_\_\_

Certificate of Service [See §502.320]

**Subpart T—Formal Procedure for  
Adjudication of Small Claims**

**§502.311 Applicability.**

In the event the respondent elects not to consent to determination of the claim under subpart S of this part, it shall be adjudicated by the administrative law judges of the Commission under procedures set forth in this subpart, if timely filed under §502.302. The previously assigned Docket Number shall be used except that it shall now be followed by capital “F” instead of “I” in parentheses (See §502.304(c)). The complaint shall consist of the documents submitted by the claimant under subpart S of this part. [Rule 311.]

**§502.312 Answer to complaint.**

The respondent shall file with the Commission an answer within twenty-five (25) days of service of the complaint and shall serve a copy of said answer upon complainant. The answer shall admit or deny each matter set forth in the complaint. Matters not specifically denied will be deemed admitted. Where matters are urged in defense, the answer shall be accompanied by appropriate affidavits, other documents, and memoranda. [Rule 312.]

[49 FR 44369, Nov. 6, 1984; 49 FR 47394, Dec. 4, 1984]

**§502.313 Reply of complainant.**

Complainant may, within twenty (20) days of service of the answer filed by